## Employment Application

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| We consider applicants for all positions on the basis of qualifications and without regard to race, religion and reasonable accommodation, color, sex and breastfeeding, gender identity or expression, sexual orientation, national origin, ancestry, citizenship status, uniform service member status, marital status, pregnancy, age, a diagnosis or history of cancer, disability, genetic characteristics or any other category protected by applicable federal, state, or local laws. |

***PLEASE PRINT***

|  |  |
| --- | --- |
| Position(s) Applied For | Date of Application |

|  |
| --- |
| Last Name                                        First Name                              Middle Name |
| Address    Number                     Street                               City               State               Zip Code |
| Telephone Number(s) where we can contact you:                                    Home: (     )                              Work: (     ) Cell: ( )  Email address: |

|  |  |
| --- | --- |
| If under 18 years of age, can you provide required proof of you eligibility to work? | Yes      No |
| Have you ever been employed with the company before? | Yes      No |
| If yes, please give date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Are you currently employed? | Yes      No |
| May we contact your present employer for references? | Yes      No |
| Do you have the right to work in the United States? | Yes      No |
| On what date would you be available for work? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Salary Desired? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **EDUCATION** | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | High School | College | Other |
| School Name and Location |  |  |  |
| Years Completed | 9  10  11  12 | 1   2   3   4 |  |
| Diploma Degree | Yes      No | Yes      No |  |

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| **References** |

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| Give name, address, and telephone number of three business references who are not related to you.  1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Employment Experience**  Start with your present or most recent position. |

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| --- | --- | --- | --- |
| 1. Employer | Dates Employed | | Work Performed |
| Address | From | To |  |
|  |  |
| Telephone Number(s) | | |
| Job Title  Supervisor | | |
| Reason for Leaving | | |

|  |  |  |  |
| --- | --- | --- | --- |
| 2. Employer | Dates Employed | | Work Performed |
| Address | From | To |  |
|  |  |
| Telephone Number(s) | | |
| Job Title  Supervisor | | |
| Reason for Leaving | | |

|  |  |  |  |
| --- | --- | --- | --- |
| 3. Employer | Dates Employed | | Work Performed |
| Address |  |  |  |
|  |  |
| Telephone Number(s) | | |
| Job Title  Supervisor | | |
| Reason for Leaving | | |

|  |  |  |  |
| --- | --- | --- | --- |
| 4. Employer | Dates Employed | | Work Performed |
| Address | From | To |  |
|  |  |
| Telephone Number(s) | | |
| Job Title  Supervisor | | |
| Reason for Leaving | | |

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| **I certify that the answers given herein are true and complete to the best of my knowledge. I also authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.**  **I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "*at will*" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "*at will*" employment relationship may not be changed by any written documentation or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.**  **In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Employer.**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Applicant                                                   Date** |